DC127 – Part Time Program Administrator

Thank you for applying for DC127's Program Administrator position. This application is in place of a resume and cover letter. If you would still like to submit a resume or cover letter, you may do so at the bottom. Please note that no preference will be given to candidates who also submit a resume or cover letter.

We'll begin reviewing applications for on August 31st, but we will accept applications until the position is filled. The ideal start date for both positions is October 18th, 2017.

If you have any questions, please email us at info@dc127.org.

Name *

First   Last

Email *

Phone Number *

___ – ___ – ____

####

Address *

Street Address

Address Line 2

City   State / Province / Region

Postal / Zip Code   Country

Education

Bachelors degree not required. If you are not working on or have not completed a bachelors degree or higher, just leave this section blank.

School #1

Degree

Graduation mm/yy

School #2

Degree

Graduation mm/yy

Other relevant education experience you want to tell us about:

Relevant Work Experience

Please describe your 2-3 most relevant positions. You can include other work experience at the bottom of this section.

Job Title, Employer #1

Location

Start and End Dates

What were your main responsibilities at this job?

How did this job prepare you to thrive as DC127's Program Administrator?

Job Title, Employer #2

Location

Start and End Dates

What were your main responsibilities at this job?

[text area]

How did this job prepare you to thrive as DC127's Program Administrator?

[text area]

Optional: Job Title, Employer #3

[text field]

Location

[text field]

Start and End Dates

[text field]

What were your main responsibilities at this job?

[text area]

How did this job prepare you to thrive as DC127's Program Administrator?

[text area]

Optional: Please briefly share any other relevant work experience.

[text area]

Other related experience and relevant skills

Please briefly share any volunteer or other relevant experience.

[text area]

Thank you for applying!

We appreciate your interest in DC127's Program Administrator position. If you have any questions, please email us at info@dc127.org.

Optional: Attach a resume or cover letter.

Choose File | No file chosen