



DC127

DC127 Volunteer Clearance Process

In order to best serve the families in our program, DC127 requires all volunteers to undergo a mandatory clearance process prior to becoming a volunteer. If you have any questions about the listed clearances, would like to request a sponsorship to help off-set the costs of the clearances, or need a tax-deductible receipt, please contact DC127 at 202-670-1145 or info@dc127.org.

Step 1: Volunteer Application

Complete the online [Volunteer Application](#) for the volunteer role you are interested in. In the application, you will also provide references and your driving insurance information, if applicable. If you are unsure what volunteer role you're interested in, you can read more about them [here](#). Every volunteer must complete an individual application.

Step 2: Reference Check

Once DC127 receives your application, we will conduct reference checks based on the names provided in your application. If you do not have a pastor to list in your reference as requested, please provide a name of someone who has been a spiritual leader in your life.

Step 3: DC127 Volunteer Training and Paperwork

Attend a [DC127 Volunteer Training](#). At the training, you will also complete:

- District of Columbia Child Protection Registry
- Volunteer Agreement

Please bring a current driver's license or government-issued ID to be photo copied at the training and used to notarize the documents.

Step 4: FBI Identity History Summary

Complete FBI Identity History Summary with fingerprinting by visiting <http://fieldprintfbi.com>. Request a check for **"PERSONAL REVIEW,"** not DC127. **The FBI prints cost \$50 and are returned within a week.** Once you receive the results, you must download, save, and submit the results to DC127.

Step 5: Sterling Volunteer Background Checks

Once you complete the DC127 Volunteer Training, you will be sent an invitation to complete an online background check through Sterling Volunteers, a secured online platform. **The cost for the Sterling Volunteer clearances is \$26.** By submitting your information, we will receive the following background checks:

- Motor vehicle driving record
- National sex offender registry
- National criminal offender registry
- Government watch list
- Social security trace

Step 6: Begin Volunteering!

After you have successfully completed your background checks, attended CFF training, and completed a home assessment (for Host Homes only), you may begin volunteering with DC127.

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