



Family Support Coordinator

The Organization:

DC127 is a local initiative that unites churches around the foster care system in Washington, DC. We recruit and support foster and adoptive homes and empower churches to care for vulnerable families who are at risk of being separated by foster care.

The Position:

Our Family Support Coordinator works directly with families and volunteers to coordinate Communities for Families teams. The Family Support Coordinator should have an MSW degree (license not required), enjoy working with people, strong interpersonal skills, ability to problem-solve. Must work well independently and in a team environment. Experience serving vulnerable families is a plus. Strong sensitivity too strengths-based approach is required. This position is full time. Benefits include health insurance, dental insurance, and contributions towards retirement funds.

Responsibilities:

1. Form new volunteer teams that serve families within Communities for Families target population:
 - a. Work with the Director of Programs to identify and continue relationships with strategic partners,
 - b. Manage family referrals, conduct family intakes, and assess need,
 - c. Conduct home assessments for volunteer Host Homes (when permissible, all DC127 are currently virtual),
 - d. Facilitate regular volunteer trainings with the Director of Programs,
 - e. Check in with volunteers monthly,
 - f. Match families with a volunteer support team, assessing for compatibility, and specific needs.
2. Oversee and support 30 active teams at a time:
 - a. Conduct introductory team meetings,
 - b. Check in with each family weekly,
 - c. Coordinate team closure meetings.
3. Work with the DC127 team to evaluate and assess the program's success in meeting goals around number of families served and effectiveness in preventing children from entering foster care and supporting families.
 - a. Work with the Director of Programs to ensure DC127 empowers volunteers well to serve DC127 families. This includes initiating supplemental trainings.
 - b. Assist with strategic volunteer recruitment to serve more families.
 - c. Assist with program data reporting and evaluation
 - d. Be part of the DC127 team, assisting with operations, events, and communications, being dedicated to moving our overall mission forward.

Qualifications:

- Strong commitment to Christ
- Master's in Social Work (desired)



DC127

- Bilingual- Spanish & English
- Knowledge of child welfare systems
- Experience working with children and families; the ability to serve families with empathy and solidarity
- Experience working with volunteers and ability to motivate and empower volunteers
- Strong written and verbal communication skills and ability to inspire and encourage others
- Enjoys working collaboratively as part of a committed team
- Proficiency in Microsoft Office, experience in Salesforce is a plus
- Successful completion of background checks and driving record is required upon hire (driver's license required)

If interested, please email your resume and cover letter to info@dc127.org with the job title in the subject line.