



DC127

Foster Care Support Coordinator

The Organization: DC127 supports families in DC whose lives have been impacted by the foster care system. This includes foster, adoptive, and kinship families, as well as biological families at-risk of separation.

- Mission: To mobilize the Church to provide wraparound support that empowers and stabilizes at-risk and fostering families, ensuring protection for children in DC.
- Vision: To see the Church fully committed to and engaged in caring for children and families in Washington, DC. who are at-risk of being separated or whose lives have been impacted by the foster care system.

The Opportunity: Be a part of the DC127 team, assisting with the coordination and delivery of the Foster Care Support Program (FCS), being dedicated to moving our overall mission forward. The ideal candidate will be a self-starter, mission-driven, strong interpersonal skills, the ability to problem-solve, and work well independently and in a team environment. Some evening and weekend work is occasionally required. This is a full-time position ranging from \$55-65k that reports to the Director of Programs. Benefits include health insurance, dental insurance, and contributions towards retirement funds.

Responsibilities: The Foster Care Support Coordinator is a dynamic role that provides support to DC127's Foster Care Support (FCS) Program, ensuring high quality service delivery that produces the desired outcomes.

Desired Outcomes:

- Growing number of families fostering through DC127 church connections.
- Foster/adoptive families (new and established) stabilized to reduce the number of children who are returned to care.
- Trauma-informed trainings, community events, and wraparound support teams equip and strengthen families fostering.
- Foster Parents have the resources and support to parent and have longevity with serving.

Responsibilities:

- **Case Management**
 - Oversee and support 30-40 DC foster families at a time
 - Conduct onsite house visits—what to do to prepare your home and assessing for respite care requests
 - Check in with each family 2-4 times per month managing a detailed log of requests and notes about each family
 - Research and share resources available to foster families
 - Work with the Director of Programs to identify and continue relationships with strategic partners to strengthen the pipeline of referrals
- **Volunteer Management**
 - Assist with strategic volunteer recruitment to serve more families
 - Coordinate volunteers—for events, workshops, Tabitha's Closet, and wraparound support teams
 - Work with the Director of Programs to ensure DC127 empowers volunteers well to serve DC127 families (this includes initiating supplemental trainings)
- **Training & Events**
 - Recruit and facilitate regular foster care information sessions in collaboration with CFSA
 - Facilitate regular volunteer trainings
 - Assist with monthly FCS workshops—researching, leading, facilitating, and CFSA approval through the Child Welfare Academy
 - Coordinate and plan events up to 1-3x/month--support groups, family friendly events as well as parent's day out (respite offerings)
- **Program Tracking & Evaluation**
 - Work with the Director of Programs to evaluate and assess the program's success in meeting goals around number of families served and effectiveness in supporting foster, kinship, and adoptive families
 - Assist with program data reporting and evaluation
 - Assist with growing partnerships and our outreach within the community
 - Assist with operations, and communications as needed

Qualifications:

- Clearly articulate their Christian faith in discussing DC127's mission; strong in their walk with the Lord and committed to the work of caring for vulnerable populations
- Aligns with DC127's Leadership Covenant and Statement of Faith
- B.A. preferred
- Ability to serve families with empathy and respect

- Experience motivating, supervising, and empowering volunteers
- Strong sensitivity to strengths-based approach
- Successful completion of background checks
- Strong written and verbal communication skills and ability to inspire and encourage others
- Familiarity with the child welfare system
- Strong Attention to detail
- Experience working in a high functioning entrepreneurial team
- Cultural competency, and the capacity to navigate important discussions about race, racial disparity, racial reconciliation, and cross-cultural collaboration
- Proficiency in Microsoft Office and Google Suite is a plus

If interested, please email your resume and cover letter to kelsie@dc127.org with the job title in the subject line.